

CWW 2.0 – ACCESS AFB/Mail-in Applications

Inbox:

Inbox Search Criteria page

1. The following changes have been made to the default view of the Inbox Search Criteria page:
 - Language – Defaulted to Any Language (Will return all languages)
 - First Letter of Applicant's Last Name – Defaulted to A to Z
 - Priority Service Eligible – Defaulted to All
 - Potential EBD (Contains 60+ or disabled individual) – Defaulted to All
 - Item Type – All the different types will be checked
 - Programs Requested – The dropdown would include the following options:
 - Any program (programs are disabled)
 - Any of the programs checked below (programs are enabled)
 - All of the programs checked below (programs are enabled)
 - All of the programs checked below and only those programs (programs are enabled)
 - Filing Date Received – Any one of the following options can be selected.
 - If the first option is selected, the dropdown will have the following options:
 - Any Day
 - Any Future Date
 - Within the past 5 days
 - Within the past 10 days
 - More than 10 days old
 - More than 20 days old
 - More than 30 days old
 - No Filing Date
 - If the second option is selected, the dropdown will have the following options and a date must be entered:
 - Before
 - On
 - After
 - If the third option is selected, the From and To dates must be entered.
2. The following 2 new buttons will be added to the Inbox Search Criteria page:
 - Save Search Criteria – By clicking this button, the search criteria that were just entered by the worker will be saved for the worker for the machine he/she is working on.
 - Restore to Default Search Criteria – By clicking this button, the default search criteria will be displayed on the page. But, this will not be saved automatically.
3. The 'Potential EBD MA Case' search criterion has been changed to 'Potential EBD (Contains 60+ or disabled individual)'.
4. A new option has been added to both the Basic and Advanced Search criteria sections to get just the counts of the Inbox Items that match the search criteria. When this option is selected and Go is clicked, the page will be displayed again with an informational message of the count of the Inbox Items for the search criteria.

CARES Worker Web
 DEVELOPMENT

User ID: JX2189 User Name: G ANNYAPU Quick Select: CASE/RFA

09/09/2005

Navigation Menu

- CARES Home
- Search
- Inbox Search
- Client Registration (0)
- Application Entry (0)
- Worker Tools
- CARES Mainframe Access
- System Downtime Admin

Inbox Search Criteria

Basic Search

What would you like to do?

☒ View and Select Inbox Items
 Assignment Status:

☐ View and Select to Assign / Reassign Inbox Items
 Assignment Status:

☐ Display Counts of Inbox Items
 Assignment Status:

Advanced Search

Inbox Search Criteria

* County / Tribe:

* Assignment Status:

Office:

Worker ID:

Programs Requested:

☐ Family Medicaid ☐ FoodShare ☐ Family Planning Waiver
☐ Caretaker Supplement ☐ Child Care ☐ W-2

Language:

First Letter of Applicant's Last Name: to

Priority Service eligible:

Filing Date:
 ☒ Any Day
 ☐ Before
☐ Between and

Potential EBD (Contains 60+ or disabled individual):

Item Type:
 ☒ ACCESS Applications ☒ ACCESS RFAs ☒ RFAs
☒ MI - Entering Data ☒ MI - Data Entry Complete ☒ MI - Page One

Zip:

What would you like to do?

☒ View and Select Inbox Items Meeting the Above Criteria
☐ View and Select to Assign / Reassign Inbox Items Meeting the Above Criteria
☐ Display Counts of Inbox Items for the Above Criteria

Inbox Listing page

1. Since an RFA for a mail-in application can be in various stages, the Item type column on this page will display the following different types for the Items:
 - ACCESS Application
 - ACCESS RFA
 - RFA
 - MI – Entering Data
 - MI – Data Entry Complete
 - MI – Page One
2. Since the Inbox could be used for any program, only the following abbreviated values of the programs will be displayed on this page – MA, FS, FPW, CTS, CC, W-2.
3. The first character of the first name and the first ten characters of the last name will be displayed for the Applicant Name on this page.
4. If an RFA does not have a filing date, it will be displayed at the end of the list on this page and display 'None' for the date.

CARES Worker Web User ID: JX2189 User Name: G ANNYAPU Quick Select: CASE/RFA 07/08/2005

Navigation Menu: CARES Home, Search, Inbox Search, Client Registration (0), Application Entry (4), Worker Tools, CARES Mainframe Access, System Downtime Admin

Inbox Listing - View

Cancel ☐ Reset

Inbox Search Criteria

County / Tribe:	40	Office:	5040
Worker:	VINOTH GNANAMANI (XCT752)	Assignment Status:	All
Filing Date:	03/24/2005	Priority Service eligible:	
Programs Requested:		Potential EBD:	
First Letter of Applicant's Last Name:		Item Type:	ACCESS
Language:	E - English	Zip:	53719

Inbox Listing

1 of 2 Pages

Select	Assigned Worker	Applicant Name	Filing Date	Priority Service eligible	Programs Requested	Potential EBD	Item Type	Lang	Zip
<input type="radio"/>	Select Next Inbox Item Meeting the Above Criteria								
<input type="radio"/>	XCT684	Marlon Brando	03/24/2004	Yes	FS, FPW	Yes	ACCESS Application	E	53719
<input type="radio"/>	XCT752	John Chinnick	11/20/2004	No	FS	No	ACCESS RFA	E	52405
<input type="radio"/>		Tom Brokaw	12/22/2004	No	FPW	No	Regular RFA	E	50326
<input type="radio"/>	XCT534	King George	01/18/2005	No	W-2	No	MI - Entering Data	E	51558
<input type="radio"/>	XCT756	Rob Brown	01/30/2006	No	W-2	No	MI - Data Entry Complete	E	51258
<input type="radio"/>	XCT752	Kha Cheng	02/03/2006	No	W-2	No	MI - Page One	E	51668

Cancel ☐ Previous Next

Viewing the PDF of the ACCESS application for an RFA or Case

RFA Summary page:

CARES Worker Web

User ID: JX2189 User Name: G ANNYAPU Quick Select: CASE/RFA Go Help Logout

Primary Person : NEW NEW OF PP RFA: 1000570118 Status: CR Complete 12/07/2005

Navigation Menu

CARES Worker Web

CARES Home

Search

Inbox: Search

Client Registration (1)

Basic Information

Additional Data

Program Requests

Priority Service Determination

Print Application Registration

Complete Request

RFA Summary

Application Entry (0)

Worker Tools

CARES Mainframe Access

System Downtime Admin

RFA Summary

Cancel Reset

Primary Person Information

Name: NEW NEW Alias(es):

Birth Date: 10/01/2005 Gender: FEMALE

SSN: 111-11-4567 Ethnicity:

Race:

RFA Information

RFA Type: ECONOMIC SUPPORT (ES) RFA Filing Date: 10/25/2005

Contact Method: Walk-in Contact Date: 10/25/2005

Language: ENGLISH Resulting Case: N/A

Attached Mail-in Application: None Mail-in Application Status:

RFA Status

RFA Status: PENDING (CR COMPLETED) Withdraw Reason:

Extension Date: Extension Reason:

RFA Web Status: WEB

Office Information

Office: MILW CO DSS (5040) Agency: MILWAUKEE COUNTY

Assigned Worker: XCTD97

Contact Information

Household Address: TERTERT MADISON, WI 23423-2342 Alternate Address: N/A

Phone: Phone: N/A

Information Provider

Information Provider: NEW NEW Information Provider Address: N/A

Phone: N/A

Programs

Filing Date

Medicaid (Including Healthy Start, BadgerCare and Medicare Premium Assistance) 10/25/2005

Family Planning Waiver Not Requested

Caretaker Supplement Not Requested

FoodShare Not Requested

Child Care Not Requested

W-2 Not Requested

ACCESS Applications

Application Number Filing Date View Application

3000575936 01-18-2006 View

5030545536 02-18-2006 View

Update Agency Information

Office: 5040

Worker: XCT097

What would you like to do?

Begin Intake Interview

Begin or continue Data Entry of FoodShare Mail-in Application Form (With or without Family Medicaid Addendum)

Begin or continue Data Entry of Family Medicaid Mail-in Application Form

Enter Begin Month for New Data: MM / YYYY

Cancel Previous Next

Case Summary page:

CARES Worker Web
DEVELOPMENT

User ID: JX2189 User Name: G ANNYAPU Quick Select: CASE/RFA Go Help Logout

Primary Person : JOHN CHINNICK 36M PP Case: 9000569290 Status: Pending Mode: Intake 02/06/2006

Reset

Navigation Menu
 CARES Worker Web
 CARES Home
 Search
 Inbox Search
 Client Registration (0)
 Application Entry (5)
 Case Summary
 Case Information
 Individual
 Demographics
 Benefits/School
 Individual Non Financial
 Long Term Care
 Asset Information
 Employment/ Unemployment Queries
 Employment
 Unearned Income
 Expenses
 Medical
 W-2/Child-Care
 * Eligibility Access
 Query

Case Summary

Summary Information

Primary Person: JOHN CHINNICK 36M PP

Contact Information

Household Address: 433 W WASHINGTON AVE
 CARES PROJECT SITE 4TH FLOOR
 MADISON WI 53703
 Alternate Address:
 Phone:

Office / Filing Information

Office: MILW CO DSS (5040)
 Agency: 40 - MILWAUKEE COUNTY
 File Location: IN - INTAKE
 Assigned Worker: GOWRI KARRI (XCT615)
 File Location Date: 09/12/2005

Case Information

Language: E - ENGLISH
 Last Review Date:
 Case Closed Date:
 Next Review Date:
 Case Web Status: WEB

Associated RFA Information

RFA Number	Agency	Contact Method	RFA Status	Contact Date	ACCESS App
9000569290	40	Phone	Processed	12-15-2005	
9230468057	40	Walk-in	Withdrawn	10-23-2005	
5903305729	40	ACCESS AFB	Denied	12-19-2005	View
7734973093	40	Processed	FoodShare Mail-in	08-24-2005	

What would you like to do?

Workflow Options	Case Maintenance
<input checked="" type="radio"/> Continue with Driver / Navigate Through Completed Pages	<input type="radio"/> Reactivate Case
<input type="radio"/> Add Person	<input type="radio"/> Transition Mainframe Case to Web Case
<input type="radio"/> Begin Review	<input type="radio"/> Initiate, Resume, or Terminate Simulation
<input type="radio"/> Record New Group Level Program Request	<input type="radio"/> Change Primary Person
<input type="radio"/> Process Group Level Program Request	<input type="radio"/> Make Case Confidential
<input type="radio"/> View / Record Six Month Report Actions	<input type="radio"/> Transfer Case
	<input type="radio"/> Begin Intake Interview for Asset Assessment Case

Enter Begin Month for New Data: MM / YYYY

Next



CWW Home page

User ID: XCTE76 User Name: P GOVINDARAJ Quick Select: CASE/RFA [Go](#) [Help](#) [Logout](#)

11/03/2005

Navigation Menu

CARES Worker Web Home

Recent Cases/RFAs

Type	Case RFA #	Primary Person	Accessed
Case	0100175180	EVA SCAIFE 33F PP	11/03/2005
Case	0000227200	MICHAEL JOHNSON 47M PP	11/02/2005

Tasks

Type	Count
SMIRFS	6
Employer Verifications	8

Inbox

My Inbox Items

	Counts
Priority Service	3
Received before 12/10/2005	4
Received on or after 12/10/2005	0
Total	7

Unassigned ACCESS Applications in my County/Tribe

	Counts
Priority Service	6
Received before 12/05/2005	0
Received on or after 12/05/2005	2
Total	8

Broadcast Messages

1 of 3 Pages

Issue Date	Message Description
04/12/2005	NEW VER OF RT TCRD/99 EFF 04/12/05.
04/12/2005	NEW VER OF RT TCSA/99 EFF 04/12/05.
04/12/2005	SSN VERIFICATION PROCESSED-EXCHANGE TYPE:SSWS
04/11/2005	*****JOB ANCOUCMENT***** * Health Care Financing Supervisor - FoodShare Quality Assurance Program Supervisor - Madison, Department of Health and Family Services (DHFS); Division of Health Care Financing (DHCF); Bureau of Eligibility (BEM) Management (BEM) Madison. This position directs and provides leadership to the FoodShare (FS) Quality Assurance (QA) Program to ensure the accurate completion of QA reviews consistent with state and federal requirements, supervises QA Staff assigned to field offices throughout the state, produces and validates FoodShare QA statistical data and reports in a timely manner; serves as BEM's primary liaison
04/11/2005	communication person, negotiator and expert in QA matters. * The starting salary is between \$41,136 to 63,865 per year depending on qualifications, plus excellent benefits. A twelve-month probationary period is required. The pay schedule/range is 81-03. This is a This is a non-represented position. Applications are due by 04/25/05. * A detailed explanation of job duties, skills, and how to apply are listed in the State Current Opportunities Bulletin under job announcement 05-00496. Contact Gregg Dalton, Human Resource specialist at 608-266-9822 with questions.

04/05/2006

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